

GUIDE TO
ZALE LIPSHY HOSPITAL COLLECTION—PRINT MATERIALS

ARCHIVES
LIBRARY, UNIV. OF TEXAS SOUTHWESTERN MEDICAL CENTER, DALLAS

9-20-13

COLLECTION SCOPE AND CONTENT:

The holdings consist of papers, photographs and audiotapes about the planning, construction, opening and operation of Zale Lipshy Hospital. The print audiotape materials are listed in this guide. Photographs are in the Archives' Alphabetical Photo File under "Zale Lipshy."

BRIEF HISTORY OF THE ORGANIZATION:

Planning for a teaching hospital for UT Southwestern began in 1981. In 1984, University Medical Center was formed to plan, build and run the hospital. Zale Lipshy Hospital opened in November, 1989 as a private clinical teaching hospital for the UT Southwestern Medical School. In 2001, operations of Zale Lipshy and St. Paul Hospitals were merged under the umbrella of University Medical Center, Inc. On January 1, 2005 UT Southwestern took over operation of St. Paul and Zale Lipshy from University Medical Center, Inc. From that point on, the entity was known as University Hospital, with the St. Paul and Zale Lipshy names used to designate physical locations. NOTE: Archival materials from January 1, 2005 and forward are in the UT Southwestern Print Collection under the heading "University Hospital."

CREATOR OF COLLECTION: Michael Romaine and Kathy Matthews

SOURCE OF MATERIALS AND DATE RECEIVED:

The bulk of the materials came from Michael Romaine (former president of the Zale Foundation) in 2001. Another gift of materials was received from Kathy Matthews, who worked for Zale Lipshy in public relation, in February 2013.

DATE SPAN OF MATERIALS:

The documents date from the early planning of Zale Lipshy beginning in 1981 through the merger of Zale Lipshy into UT Southwestern in January 1, 2005. NOTE: Archival materials from after the merger date are filed in the UT Southwestern Print Collection under the heading "University Hospitals."

SIZE OF COLLECTION:

Unbound materials fill 4 file drawers. Materials in binder, boxes and bound format fill approximately 12 linear feet of shelf space.

ACCESS OR USE RESTRICTIONS:

Materials are to be used under supervision of the Archives staff.

ARRANGEMENT:

--**Unbound documents** are filed in folders arranged alphabetically using headings below. (Note: All folder labels begin with “Z/L” to indicate they are part of the Zale Lipshy Hospital Archives. If abbreviations are used on the label, the abbreviated version of the label follows the full version below.)

--**Bound documents**, items in binders, non-print media, and the employee newsletter, *Lifelines* (published 1996-2005), are on Archives shelves. These items are designated below as “on shelf.”

DRAWER 1 FOLDER HEADINGS:**Accession forms and Romaine donation inventory****Agreements**

--Zale-DCHD (Dallas County Hospital District)

--Zale-UT (University of Texas)

Articles of Incorporation**Board of Directors/Executive Committee Documents** (*File label: Z/L Board Docs*)

--Miscellaneous (8 folders)

--Notebook contents (3 folders, labeled parts 1, 2, & 3).

Building site**Ceremonies**

--Groundbreaking [June 23, 1987]

--Topping Out [1988]

--Opening/Dedication [Nov. 9 & 10, 1989]

Financial Reports**Friends of Zale Lipshy (2007)****DRAWER 2 FOLDER HEADINGS:****Fund Raising**

--Prospects & pledge reports

--Publications

--Zale Family documents

Garvey, Ronald F. Files (*Z/L—Garvey*)

[Note: Garvey was first CEO, from approx. early 1989 to approx. Jan 1991]

--Administrative files (Note: Textile collection correspondence is here.)

--Correspondence

--Medical Dept. files

DRAWER 3 FOLDER HEADINGS:**License****Marketing**

Medical Staff (bylaws, meetings & memos to)

Photographs—**See the Alphabetical photo file.** *Photos of building are in “Buildings & Campus” file, photos of events are in the “People & Events” file.*

Planning, Pre-Opening in 11/89 (*File label: Z/L—Planning Pre 11/89*)

- Architectural and space planning (*on shelf*)
- Bond fund documents (*on shelf*)
- Certificate of Need (*on shelf*)
- Corporate legal documents (*on shelf*)
- Planning Studies by Robert Douglas Associates (*on shelf*)
- “Proposal for Developing the UMC at UT Southwestern” (*on shelf*)
- Proposals/Feasibility Studies (*File label: Z/L—Planning—Pre 11/89*)

Planning, Post-Opening in 11/89 (*File label: Z/L—Planning—Post 11/89*)

- Expansion options (Oversize book prepared by HKS Architects, 1998) (*on shelf*)
- Expansion planning (1998-99)
- Market & Analyses (1998--1999)
- Strategic Planning (1989-1992)

DRAWER 4 FOLDER HEADINGS:**Publications about Zale-Lipshy:** (*File label: Z/L—Publications About...*)

- Book: Covenant for Excellence—*The Story of Zale-Lipshy Hospital*, by W. G. Tudor, 1999 (Bound copies on shelf)
- Author notes
- Interviews

Note: Interviews were audio-taped, then transcribed. Each interview begins with a brief biography of the interviewee. Typed transcripts of interviews with the following persons are included. (*Folders holding transcripts are labeled as follows: Z/L—PubAbout—Name (e.g. Sprague) Interview.*)

Cavanaugh, H. Dwight

Chapman, John S.

Garvey, Ronald

Giacomazzi, Allyn

Kramer, Bob (Text is not an interview actually, but a recollection of a dinner at which the idea of a hospital was first proposed to Bruce Lipshy.)

Lipshy, Bruce

McDermott, Margaret

Montgomery, P.O.B.

Robbins, Carol

Rogers, Ralph

Romaine, Michael

Rosenberg, Roger

Seldin, Donald

Smith, Robert

Sprague, Charles

Stembridge, Vernie

Wildenthal, Kern

Zale, Donald and Romaine, Michael

Taped interviews only (no typed transcripts) of:

Anderson, Ronald

Chambers, Betty/Charlotte Rohr

Kimbrough, Mary
 Maddrey, Willis
 Reed, Gary
 Sagalowsky, Arthur
 Sampson, Duke
 Thompson, Jere

--Clippings

Publications of Zale Lpishy:

--Annual Reports

--*LifeLines* [employee newsletter]—Filed in oversize box on Archives shelves.

--Medical Staff Bylaws (1988, 1993) (on shelf)

--Miscellaneous

--Patient guides

--**SEE ALSO:** Fund Raising--Publications

Romaine, Michael (Files label: Z/L—Romaine)

(President, Zale Foundation; Files cover 1983-1991])

--Board of Directors (1987)

--Chronology of UMCI (1982-85)

--Correspondence (1980's-90's)

--Financials (1984-85)

--Weekly report (1983-84)

Smithburg, Donald R. (CEO) (File label: Z/L—Smithburg)

Textile Collection Booklet