GUIDE TO
ZALE LIPSHY HOSPITAL COLLECTION—PRINT MATERIALS

ARCHIVES
LIBRARY, UNIV. OF TEXAS SOUTHWESTERN MEDICAL CENTER, DALLAS

Updated 12-29-11

NOTE: Photos of Zale-Lipshy are found in the UTSW News & Publications Collection photo files under "Zale Lipshy".

SCOPE AND CONTENT:
The holdings consist of a variety of papers about the planning, building, opening and operation of Zale Lipshy Hospital. The documents date from the early planning of the hospital through approximately 1991, when Ronald Garvey stepped down as CEO. NOTE: Photographs of Zale Lipshy Hospital building are found in the News & Publications Collection "Buildings & Campus" photo files under "Zale Lipshy". Photos of events related to the hospital are in the News & Publications "People & Events" photo files under Zale Lipshy…".

BRIEF HISTORY OF THE ORGANIZATION:
Planning for a teaching hospital for UT Southwestern began in 1981. In 1984, University Medical Center was formed to plan, build and run the hospital. Zale Lipshy Hospital opened in November, 1989 as a private clinical teaching hospital for the UT Southwestern Medical School. In 2001, operations of Zale Lipshy and St. Paul Hospitals were merged under the umbrella of University Medical Center, Inc. On January 1, 2005 UT Southwestern took over operation of St. Paul and Zale Lipshy from University Medical Center, Inc. From that point on, the entity was known as University Hospital, with the St. Paul and Zale Lipshy names used only to designate physical locations. Documents from January 1, 2005 and forward are in the **UT Southwestern Print Collection** under the heading "University Hospital."

CREATOR OF COLLECTION: Michael Romaine

SOURCE OF MATERIALS AND DATE RECEIVED:
Gift of Michael Romaine (former president of the Zale Foundation) in 2001.

DATE SPAN: Romaine donation included items from 1986 to 2001. The Library added a few items dated between 2001 and 2004. On January 1, 2005 Zale Lipshy was merged into UT Southwestern. Materials about Zale Lipshy from that date forward are filed in the UT Southwestern Print Collection under the heading "University Hospitals.")

SIZE OF COLLECTION:
Unbound materials fill 4 file drawers. Bound and boxed materials fill approximately 6 linear feet of shelf space.

ACCESS OR USE RESTRICTIONS:
Materials are to be used under supervision of the Archives staff. Exceptions require approval of the Archivist.

ARRANGEMENT:
--Unbound documents are filed in folders arranged alphabetically using headings below. (Note: All folder labels begin with "Z/L" to indicate they are part of the Zale Lipshy Hospital Archives. If abbreviations are used on the label, the abbreviated version of the label follows the full version below.)
--Bound documents and non-print media, and employee newsletter, *Lifelines* (published 1996-2005), are on Archives shelves. These items are designated below as "on shelf."

DRAWER 1 FOLDER HEADINGS:
Accession form and donor inventory
Agreements
--Zale-DCHD (Dallas County Hospital District)
--Zale-UT (University of Texas)
Board of Directors/Executive Committee Documents *(File label: Z/L Board Docs)*
--Miscellaneous (8 folders)
--Notebook contents (3 folders, labeled parts 1, 2, & 3).
Building site
Ceremonies
--Groundbreaking [June 23, 1987]
--Topping Out [1988]
--Opening/Dedication [Nov. 9 & 10, 1989]
Financial Reports
Friends of Zale Lipshy (2007)

DRAWER 2 FOLDER HEADINGS:
Fund Raising
--Prospects & pledge reports
--Publications
--Zale Family documents
Garvey, Ronald F., MD Files *(Z/L—Garvey)*
[Note: Garvey was first CEO, from approx. early 1989 to approx. Jan 1991]
--Administrative files (Note: Textile collection correspondence is here.)
--Correspondence
--Medical Dept. files

DRAWER 3 FOLDER HEADINGS:
License
Marketing
Medical Staff (meetings & memos to)
Photographs—See the News & Publications Collection photo files. *Photos of building are in "Buildings & Campus" file, photos of events are in the "People & Events" file.*
Planning, Pre-Opening in 11/89 *(File label: Z/L—Planning Pre 11/89)*

--Architectural and space planning *(on shelf)*
--Bond fund documents *(on shelf)*
--Certificate of Need *(on shelf)*
--Corporate legal documents *(on shelf)*
--Planning Studies by Robert Douglas Associates *(on shelf)*
--"Proposal for Developing the UMC at UT Southwestern" *(on shelf)*
--Proposals/Feasibility Studies *(File label: Z/L—Planning—Pre 11/89)*
Planning, Post-Opening in 11/89 *(File label: Z/L—Planning—Post 11/89)*
--Expansion options (Oversize book prepared by HKS Architects, 1998) *(on shelf)*
--Expansion planning (1998-99)
--Market & Analyses (1998--1999)
--Strategic Planning (1989-1992)

DRAWER 4 FOLDER HEADINGS:
Publications *about* Zale-Lipshy: *(File label: Z/L—Publications About...)*
--Book: Covenant for Excellence—*The Story of Zale-Lipshy Hospital,* by W. G. Tudor, 1999 (Bound copies on shelf)
----Author notes
----Interviews

Note: Interviews were audio-taped, then transcribed. Each interview begins with a brief biography of the interviewee. Typed transcripts of interviews with the following persons are included. (*Folders holding transcripts are labeled as follows: Z/L—PubAbout—Name (e.g. Sprague) Interview.)*

Cavanaugh, H. Dwight
Chapman, John S.
Garvey, Ronald
Giacomazzi, Allyn
Kramer, Bob (Text is not an interview actually, but a recollection of a dinner at which the idea of a hospital was first proposed to Bruce Lipshy.)
Lipshy, Bruce
McDermott, Margaret
Montogmery, P.O.B.
Robbins, Carol
Rogers, Ralph
Romaine, Michael
Rosenberg, Roger
Seldin, Donald
Smith, Robert
Sprague, Charles
Stembridge, Vernie
Wildenthal, Kern
Zale, Donald and Romaine, Michael

<u>Taped interviews only (no typed transcripts) of:</u>
Anderson, Ronald
Chambers, Betty/Charlotte Rohr
Kimbrough, Mary

Maddrey, Willis
Reed, Gary
Sagalowsky, Arthur
Sampson, Duke
Thompson, Jere
--Clippings
Publications *of* Zale Lpishy:
--Annual Reports
--*LifeLines* [employee newsletter]—Filed in oversize box on Archives shelves.
--Medical Staff Bylaws (1988, 1993) (on shelf)
--Miscellaneous (Note: Booklet describing textile collection is filed here.)
Romaine, Michael (Files label: Z/L—Romaine)
(President, Zale Foundation; Files cover 1983-1991])
--Board of Directors (1987)
--Chronology of UMCI (1982-85)
--Correspondence (1980's-90's)
--Financials (1984-85)
--Weekly report (1983-84)
Textile collection, descriptive booklet: **SEE UNDER**: Publications of Zale Lipshy--Misc.

END

Filename: Archives Guide Zale Lipshy Print Collection