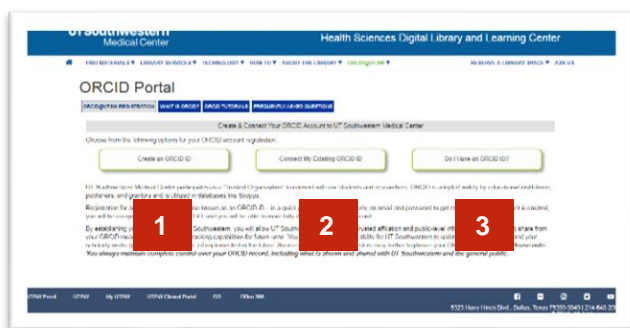


HOW TO REGISTER YOUR ORCID ACCOUNT AT UT SOUTHWESTERN

UT Southwestern Medical Center partners with ORCID as a “Trusted Organization” to connect our students and researchers to their scholarly work. When you register with ORCID (Open Research and Contributor ID), a not-for-profit organization, you are assigned a persistent unique ORCID identifier.

Why get an ORCID ID?

- Distinguish yourself from other researchers who share your name
- Ensure you get credit for your scholarly work
- Reduce the administrative burden of having to identify your work to multiple systems and organizations
- Repurpose information for campus repositories



How do I register for an ORCID ID?

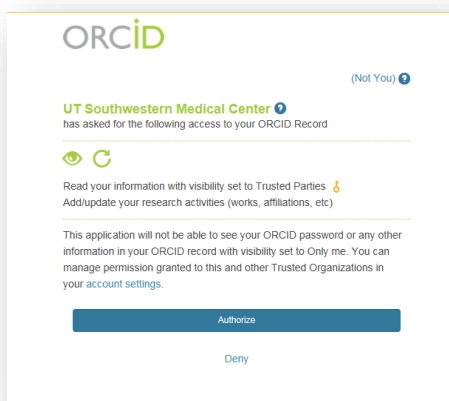
To register, go to the [ORCID@UTSW](#) Registration page or access via the green ORCID dropdown menu.

Choose from the following links:

1. **Create an ORCID ID** – to register a new account
2. **Connect my existing ORCID ID** – to your UT Southwestern employee profile
3. **I'm not sure if I have an ORCID ID?** – to check if you have an ORCID ID

Registration FAQs

- **How is ORCID different from other identifiers?** ORCID is not a social media platform, nor a profile system, nor an online CV or content repository. ORCID minimizes name ambiguity by generating a persistent unique identifier for individuals to attach to their scholarly output.
- **Do I need to use UTSW as my primary email?** No, however you may want to include it as an additional email.



- **What is a Trusted Organization?** A trusted organization is an ORCID Member organization to which you have given the right to view, edit, and/or deposit specific data in your ORCID record. Click “Authorize” to add UT Southwestern as a “Trusted Organization.” Once you authorize, you will receive a confirmation screen. If you choose “Deny,” an ORCID will be created, but your ORCID ID will not be given to UT Southwestern.
- **How do I control the visibility of the information in my ORCID record?** You have full control. For each record, you can apply one of three levels:
 - **Everyone** - Information is publicly available to everyone including UT Southwestern.
 - **Trusted Parties** - Information is not available to the general public, but access is provided to UT Southwestern and any other designated "Trusted Organization" in your ORCID record.
 - **Only Me** - Information is for personal use only and not publicly available to anyone.

Please consult the Library’s [ORCID Guide](#) for more informational handouts and videos.